

ITEM NO 10

Audit Committee Work Plan 2011/12	16 Jun 2011	20 Sept 2011	10 Nov 2011	2 Feb 2012	22 Mar 2012	Report originator
	Proposed target dates for reports					
Internal Audit Annual Report	✓					Internal Audit
Summary review of Internal Audit findings	✓					Internal Audit
Review of Annual Statement of Accounts Reports	✓					S151 Officer
Review of Annual Governance Statement	✓					S151 Officer
Review of Code of Corporate Governance Report	✓					S151 Officer
Annual review of the effectiveness of the system of Internal Audit	✓					S151 Officer
Annual Assurance Report of Audit Committee to Council	✓					Internal Audit
External Audit Annual Fee Letter	✓					External Audit
Revenue Outturn Report	✓					S151 Officer
Capital Outturn Report	✓					S151 Officer
Reserves, Provisions and Balances Report	✓					S151 Officer
Benefit Fraud Team Performance Monitoring Report	✓					Head of Customer Care and Involvement
Progress report on Benefit Service Inspection (one off)	✓					Head of Customer Care and Involvement
External Audit Annual Governance Report 2009/10		✓				External Audit
Results of National Fraud Initiative (every two years)		✓				Internal Audit
Audited Annual Statement of Accounts		✓				S151 Officer
Risk and Insurance Annual Report		✓				Corporate Head of Business Improvement
Housing Rent Arrears Annual Update		✓				Group Manager Care and Well Being
Annual Treasury Report		✓				S151 Officer
Annual review of Audit Committee Terms of Reference			✓			Internal Audit
Annual review of Internal Audit Strategy			✓			Internal Audit
Annual review of Internal Audit Terms of Reference			✓			Internal Audit
Annual review of Counter Fraud and Anti-Corruption Strategy			✓			Internal Audit
Half year audit report update and revised Annual Audit Plan			✓			Internal Audit
Treasury Strategy Mid Year Report			✓			S151 Officer
Update on Internal Financial Reporting Standards			✓			S151 Officer
External Audit Plan 2011/12				✓		External Audit
External Audit Annual Audit Letter				✓		External Audit
Annual Audit Committee Self Assessment				✓		S151 Officer
Benefit Fraud Team Performance Monitoring Reports				✓		Head of Customer Care and Involvement
Three quarter audit report update				✓		Internal Audit
Treasury Strategy 2012/13				✓		S151 Officer

ITEM NO 10

Audit Committee Work Plan 2011/12	16 Jun 2011	20 Sept 2011	10 Nov 2011	2 Feb 2012	22 Mar 2012	Report originator
<i>Pension Fund Strategy External Audit (if timing allows)</i>				✓		S151 Officer
Internal Audit report on compliance with Financial Rules (every two years)						Internal Audit 2012/13
Internal Audit report on compliance with Contract Rules (every two years)				✓		Internal Audit
Internal Audit Strategic Plan (every four years)						Internal Audit 2012/13
Internal Audit report of the Review of Risk Management Audit					✓	Internal Audit
<i>Grant and Certification Report</i>					✓	<i>External Audit</i>
Review of Annual Internal Audit Plan					✓	Internal Audit
Draft Audit Committee annual work plan and future training requirements					✓	Internal Audit
Internal Audit Fraud Updates (verbal)	✓	✓	✓	✓	✓	Internal Audit
External Audit – updates against plan	2010/11	2010/11		2011/12	2011/12	External Audit

Items in bold and italics identify reports requested or referred to the Committee for future consideration in the last year.